

The New Buffalo Township Library accepts credit and debit cards as a form of payment for fines, fees, or donations by adults aged 18 and older. The Library uses Square for credit card payments. Payment via credit/debit card can be made at the main circulation desk or by phone. The types of credit/debit cards accepted are: VISA, MasterCard, American Express, and Discover. **A convenience fee of one dollar will be added to each transaction.**

The following may be paid for with a credit/debit card:

- Overdue fines
- Copies and computer prints
- Lost and/or damaged material (New Buffalo Township Library items only)
- Faxes
- Laminator
- Non-resident library cards
- Donations
- Misc. charges such as events

CHARGEBACKS/DISPUTES

In the event that the Library is notified of a dispute, the Director and Bookkeeper will investigate the transaction and respond as necessary.

PRIVACY STATEMENT

We respect your privacy! Credit/debit card transaction details collected are encrypted at point of swipe. The Library will have access to the last four digits of the credit/debit card number used in the transaction only. The Library does not retain payment card data, this information will only be used for transaction retrieval, and your information is kept private and is not used for any other purpose.

DISCLAIMER

By processing, you agree to accept and assume all risks and responsibilities for the losses and damages that may arise from your use of this payment service and release the New Buffalo Township Library from all liability.