



33 N. Thompson St  
New Buffalo, MI 49117  
269-469-2933

**December 10, 2024**

**1. Call to Order-Roll Call**

President Kathie Butler called the meeting to order at 4:15.

Present: Kathie Butler, Becky Borglin, Nancy Mrozek, Sandy Sporleder, Paul Ciccarelli, Mary Donnelly, Mary McPherson, and Peter Sagala.

Absent: Donna Salerno

**2. Approval of the Agenda**

Sandy Sporleder moved to approve the December agenda, seconded by Mary McPherson. All ayes, motion carried.

**3. Approval of the November minutes**

Motion made by Mary McPherson to approve the November minutes, seconded by Sandy Sporleder.

All ayes, motion carried.

**4. Treasurer's Report**

Peter said he reviewed the financials and nothing stood out, everything looks good and we are still on budget. The budget will be reviewed during the business portion. Julie said she received notice that the Horizon CDARS would mature on December 19<sup>th</sup>. She will get the rates and consult with Kathie.

Kathie Butler made a motion to approve the November Treasurer's report, Sandy Sporleder seconded. Motion carried.

**5. Privilege of the Audience: None**

**6. Business:**

- **Officer Elections:**

Becky Borglin nominated Kathie Butler for Library board president, seconded by Mary Donnelly, all ayes, motion carried. No other nominations.

Mary Donnelly made a motion to elect Kathie Butler as library board president, seconded by Peter Sagala. Roll call vote, all ayes, motioned carried.

Kathie Butler nominated Mary Donnelly as library board vice president, seconded by Peter Sagala, all ayes, motion carried. No other nominations.

Paul Ciccarelli made a motion to elect Mary Donnelly as library board vice president, seconded by Kathie Butler, roll call vote, all ayes, motion carried.



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Mary Donnelly made a motion to nominate Becky Borglin as library board secretary, seconded by Nancy Mrozek, all ayes, motion carried. No other nominations. Kathie Butler made a motion to elect Becky Borglin as library board secretary, seconded by Mary Donnelly. Roll call vote, all ayes, motion carried.

Kathie Butler made a motion to nominate Peter Sagala for library board treasurer, seconded by Paul Ciccarelli, all ayes, motion carried. No other nominations. Mary Donnelly made a motion to elect Peter Sagala as library board treasurer, seconded by Nancy Mrozek. Roll call vote, all ayes, motion carried.

- **2024 Amended Budget:** The Board reviewed the 2024 budget showing the estimated income and expenditures for 2024. Becky Borglin made a motion to approve the 2024 amended budget, seconded by Peter Sagala. All ayes, motion carried.
- **2025 Proposed Budget:** The Board reviewed and discussed the 2025 budget. Mary McPherson made a motion to approve the 2025 budget as presented, seconded by Sandy Sporleder. All ayes, motion carried.
- **Audit Engagement Letter:** The board reviewed the Kruggel Lawton 2024 audit engagement letter. Kathie Butler made a motion to accept the letter and engage Kruggel Lawton to perform the 2024 audit, Sandy Sporleder seconded. All ayes, motion carried.

**7. Board Comments:** Kathie Butler reminded all Township board members to get sworn in at Township Hall before the January board meeting. She, and the rest of the board thanked Mary McPherson, Paul Ciccarelli, and Donna Salerno for their service to the library board.

## **8. Adjournment:**

Paul Ciccarelli made a motion to adjourn, Mary McPherson supported. All ayes, motion passed. The meeting ended at 4:40pm.

Respectfully submitted,  
Becky Borglin