



33 N. Thompson St
New Buffalo, MI 49117
269-469-2933

January 14, 2025

1. Call to Order-Roll Call

President Kathie Butler called the meeting to order at 4:15.

Present: Kathie Butler, Becky Borglin, Peter Sagala, Nancy Mrozek, Sandy Sporleder, Ariann Lawhorn, Sarah Biggs, and Breckie Church.

Absent: Mary Donnelly

2. Approval of the Agenda

Sandy Sporleder moved to approve the January agenda, seconded by Peter Sagala. All ayes, motion carried.

3. Approval of the December minutes

Motion made by Ariann Lawhorn to approve the December minutes, seconded by Sandy Sporleder.

All ayes, motion carried.

4. Treasurer's Report

Peter said that long term rates are looking good, and we should be able to use long term CDs.

He felt the financials at the end of the year was in good shape.

Kathie Butler referred to page 4 and explained how we invest our capital funds in CDARS and CDs to keep all funds under the FDIC insurance level. She also explained the ICS sweep for our general fund checking account.

Julie reviewed the end of the year budget amounts as well as what we made in interest. Julie said we still have funds from the History Project available. Our CPA will help with showing the funds in the budget. The conference table has been ordered and will come out of these funds.

Becky Borglin made a motion to approve the December Treasurer's report, Sandy Sporleder seconded. Motion carried.

5. Privilege of the Audience: Howard Males, husband of new board member, Breckie Church, thanked everyone for their work in providing a great library experience for our community.

6. Business:

- The new board members, Breckie Church, Ariann Lawhorn and Sarah Biggs were welcomed to the Board.
- Julie said that the sensor in the water heater went out, but was replaced. The thermostat sensor in the History Room went out, and is scheduled to be replaced. And a sensor in the fireplace went out, and we are still waiting for that part to come in.



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- Sonny D's is doing a give back day for the library. 15% of sales will go toward the library and the event is all day. We will be promoting the event.
- Policy Change: The PTO (Paid Time Off) change was submitted to the board. The new policy is in accordance with the new Earned Time Off Act. Kathie and Ariann explained the new Michigan Law and while some of the wording needs revising, the policy would be sufficient.
Kathie made a motion to accept the new PTO policy with wording corrections. Ariann seconded the motion, all ayes, motion carried.

7. Board Comments: Kathie Butler said the audit would begin soon and asked if everyone received the survey from Kruggel Lawton. Several people had not received the survey, so Julie will contact Allison.

8. Adjournment:

Sandy Sporleder made a motion to adjourn, Peter Sagala supported.
All ayes, motion passed. The meeting ended at 4:48 pm.

Respectfully submitted,
Becky Borglin