



33 N. Thompson St  
New Buffalo, MI 49117  
269-469-2933

June 11, 2024

### 1. Call to Order-Roll Call

President Kathie Butler called the meeting to order at 4:17.

Present: Kathie Butler, Nancy Mrozek, Sandy Sporleder, Mary Donnelly, Donna Salerno, Mary McPherson, Becky Borglin and Peter Sagala.

Absent: Paul Ciccarelli.

Kathie Butler made a motion to excuse Paul Ciccarelli's absence due to his daughter's graduation and previous coaching commitments, seconded by Becky. All ayes, motion carried.

### 2. Approval of the Agenda

Sandy Sporleder moved to approve the June agenda, seconded by Mary McPherson. All ayes, motion carried.

### 3. Approval of the May minutes

Motion made by Nancy Mrozek to approve the May minutes, seconded by Peter Sagala.

Donna Salerno abstained.

7 ayes, motion carried.

### 4. Treasurer's Report

Peter said was happy with the estimated increase of income we will receive from the 2024 tax collection for our 2025 budget.

Julie said that Kathie made the transfer of funds to Horizon from Fifth Third. This way we do not have to transfer funds for bill paying.

Julie told the board that the CDARS account at Huntington will mature on 7/13. We will know the rates a week before and can DocuSign to renew the program. The CD at Horizon will also mature on 7/13, and the money market at Horizon is at 1.25%. Since we are over the FDIC limit at Horizon should we consider putting the CD at Sturgis Bank? Also, we could combine the money market from Horizon with the money market at Huntington. Huntington will offer 3% on that money market. Kathie said she would first check to see what Horizon would offer, and Mary McPherson said she would like to keep it at a local bank. We can decide in July.

Sandy Sporleder made a motion to approve the May Treasurer's report, Mary McPherson seconded. Motion carried.

### 5. Privilege of the Audience:

### 6. Business

- **History Project:** Chad Butler presented the Quote from ELD Construction for the History Room project for \$117,805.00. The Board discussed the value of the project in relation to the cost and decided that the cost was too high. Julie said that Tom has been



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organizing the room, and she and Tom would come up with a new plan, with an update for the July meeting. Julie and the Board thanked Chad for his work on coordinating the plans and the quote.

- **2024 Tax Rate Request:** The Board reviewed the 2024 tax rate request form L-4029. The Equalization Department calculated our rate at .3149. Estimated property tax income should be \$362,254 for the 2025 budget. Kathie Butler made a motion to accept .3149 for the tax rate, Peter Sagala seconded. All ayes, motion carried.

#### Library Update:

- Julie asked if the board members had ideas for the donor wall. After discussion a committee was formed to investigate how to acknowledge future donors. Becky, Mary Donnelly and Peter will serve on this committee.
- Julie said that Joe and Elana are both full-time employees now, and would the board allow PTO (paid time off) after the 3-month probation period. Julie also asked if full-time employees would receive holiday pay. Becky made a motion to give full-time employees PTO and holiday after 3 months. Sandy amended the motion saying that they should be voted on one at a time.  
Sandy made a motion to give full-time employees 40 hours PTO after the three-month probation period. Becky seconded the motion. All ayes, motion carried.  
Becky made a motion to give full-time employees holiday pay after the three-month probation period. Mary Donnelly seconded the motion. All ayes, motion carried.
- The burnt-out lights will be replaced by Harbor Electric on Thursday.
- Would the Board be ok with a community bulletin board placed between the two bathrooms. The Board discussed and felt that they did not want the board for various reasons.
- Julie said the 10<sup>th</sup> anniversary of the library building would be on August 14<sup>th</sup>, and asked if the board wanted to celebrate the event? It was decided that there would be a drawing (cardholders only) for a gift card. We will also hand out promotional pens and other items, and small snacks for the week of Aug 14<sup>th</sup>. Julie will look into a book bag sale as well.



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**7. Board Comments:** None

**8. Adjournment:**

Sandy Sporleder made a motion to adjourn, Mary McPherson supported.  
All ayes, motion passed. The meeting ended at 5:07 pm.

Respectfully submitted,  
Becky Borglin