



33 N. Thompson St
New Buffalo, MI 49117
269-469-2933

March 12, 2024

1. Call to Order-Roll Call

President Kathie Butler called the meeting to order at 4:15.

Present: Kathie Butler, Mary McPherson, Nancy Mrozek, Mary Donnelly, Paul Ciccarelli, Sandy Sporleder, and Donna Salerno.

Absent: Becky Borglin and Peter Sagala.

2. Approval of the Agenda

Sandy Sporleder moved to approve the March agenda, seconded by Donna Salerno. All ayes, motion carried.

3. Approval of the January minutes

Motion made by Paul Ciccarelli to approve the January minutes, seconded by Mary Donnelly. Four ayes, motion carried.

4. Treasurer's Report

Peter Sagala was absent. As of February 29th we had a balance of \$1,194,034.61. Julie said that the Sturgis Bank CD was going to mature on March 21st, so with Kathie and Peter's approval we asked that it be renewed for 5.1% for 6 months. The board thought this was a good idea. Kathie said that we should receive a tax disbursement from the City of New Buffalo soon for about \$15,000. She also said that the DDA captured approximately \$3300.00, but this will be the last year that we will be subject to capture by the DDA.

Julie spoke with Michelle Heit, Township Clerk, about the Harbor County Corridor and the cannabis tax. Michelle said that we would not see funding from this tax. The Township plans to use these funds for road repairs for the next few years. We can try to request funds after these projects are completed. However, we should see a rise in our millage tax income from the new businesses.

Mary McPherson made a motion to approve the January and February Treasurer's report, Nancy Mrozek seconded. Motion carried.

5. Privilege of the Audience:

6. Business

Audit presentation- Allison Alman from Kruggel Lawton presented the completed audit for 2023. She explained that there are new rules regarding leases, and since we recently leased equipment from Bibliotheca, this was noted in the audit. The audit went very well although we were overbudget because of the new lease standard, which was also noted, and we will most likely have to explain the overages to the State. Allison will help with this. She said that we can



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still see the capital fund with the general fund in this year's audit, however next year it will be one fund.

Kathie Butler made a motion to accept the 2023 audit, Sandy Sporleder seconded. All ayes, motion carried.

History project: The new plans by architect Heidi Hornaday were reviewed by the board. Chad Butler explained the drawings and why the plans would work well. The board was impressed with the drawings. Mary Donnelly made a motion to accept the history room plans, seconded by Paul Ciccarelli. All ayes, motion carried.

Chad will now gather estimates for the total cost of the project. The board will then decide how to proceed.

Parking lot sealing: Chad Butler said that he noticed deep and wide cracks in our parking lot and a few areas of concern. With permission from Julie, he got a quote from Arnt Asphalt Sealing, INC. For just the sealing the price was \$3550.00 and for patching and sealing the cost was \$5350.00. The board decided to do the total project for \$5350.00.

Library update:

- Julie told the board that although the garbage pickup with Lakeshore was going well with using the area in front of the main doors to put the bins out for trash day, Dave Workman was not happy with it and wanted Kathie to sign a hold harmless waiver. Because the waiver was not a reasonable request, Chad looked into pouring a concrete pad behind the library for \$2016.00, with a fence for \$3369.52, to secure the bins. Sandy made a motion for Chad to get a permit and coordinate the job for this project, Paul seconded. All ayes, motion carried.
- Julie found out that we have a 10-year elevator contract with Schinder. Our original copy was illegible. We can terminate in 2025 with a 90-day notice.
- Julie met with Ryan Brown of Decker insurance and was very happy with the coverage and quote he provided. Kathie agreed, so Julie made the switch and saved \$3570.00.
- Julie posted an opening and is doing interviews. She hopes to hire two employees.
- Julie is meeting with Chief Killips on Friday to talk about Odis and how to handle this situation.

7. Board Comments: Kathie handed out the election packets to the board members who were running and said the deadline to file was April 23rd.

Julie and Sandy reminded the board about the Library Tea on Sunday. They said it would be great to have board members there. Sandy also told the board that the FOL would like to do another fundraiser this year.



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8. Adjournment:

Donna Salerno made a motion to adjourn, Mary Donnelly supported.
All ayes, motion passed. The meeting ended at 5:16 pm.

Respectfully submitted,
Julie Grynowich