



33 N. Thompson St
New Buffalo, MI 49117
269-469-2933

May 14, 2024

1. Call to Order-Roll Call

President Kathie Butler called the meeting to order at 4:17.

Present: Kathie Butler, Nancy Mrozek, Sandy Sporleder, Mary McPherson, Becky Borglin and Peter Sagala.

Absent: Mary Donnelly, Donna Salerno, and Paul Ciccarelli.

2. Approval of the Agenda

Sandy Sporleder moved to approve the May agenda, seconded by Peter Sagala. All ayes, motion carried.

3. Approval of the April minutes

Motion made by Nancy Mrozek to approve the April minutes, seconded by Peter Sagala.

Four ayes, motion carried.

4. Treasurer's Report

Peter said that interest rates are starting to narrow between the long term and short-term rates. He would let Julie explain what she learned from that auditor, and it made sense to him.

Julie said that per the auditor we do not need to have a specific tracking bank, and that it is better not to transfer money all the time. Julie would like to do the deposits in the Horizon checking account where our bills are paid. The Fifth Third savings account can be used to keep the general fund surplus funds until needed. The small Fifth Third checking account would become a general fund account and can be used to take in small Amazon credit amounts, and to transfer money, by check, to Horizon.

Since we will be over the FDIC limit at Horizon, especially at the beginning of the year, we could put that smaller Horizon CD into Sturgis in July. Then take the money market at Horizon and combine it with the money market at Huntington. The board liked this plan and agreed to go forward with it.

Julie also asked that the capital fund be used to pay for the parking lot sealing project that was finished on Monday. Sandy made a motion to transfer \$5305.00 from the capital fund into the general fund for payment to Arnt Asphalt. Mary McPherson seconded. All ayes, motion carried. Sandy Sporleder made a motion to approve the April Treasurer's report, Mary McPherson seconded. Motion carried.

5. Privilege of the Audience:

6. Business



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Library update:

- The automatic faucets and soap dispensers are malfunctioning, so will be replaced or repaired.
- We are getting the windows cleaned this weekend.
- Julie and Kristy went to Library Advocacy Day on April 16th. They met with state representatives and senators as well as listen to a panel of Library of Michigan professionals. Over 160 library workers attended the event. They were able to speak to their legislators about penal fines, Headlee Roll back, how libraries need more State funding, freedom to read and more. Julie felt it was very worthwhile, and thanked Kathie Butler for suggesting it.

Personnel: Julie asked that the board approve Joe Biggs as her assistant. She said that Joe was the perfect person to be her back-up, and hopefully one day step into her role, as Julie hopes to retire in 5 years. After discussion Becky Borglin made a motion to move Joe into the role of Julie's assistant, moving to the B category and up to 40 hours, with benefits if needed. Peter seconded the motion. All ayes, motion carried.

Julie asked that Elana Sitrin become fulltime in Youth Services with benefits. Julie will move her to the appropriate level on the pay scale. The board discussed this request and agreed that Elana would be a great addition. Peter made a motion to hire Elana Sitrin fulltime with benefits, Sandy Sporleder seconded the motion. All ayes, motion carried.

Julie will check on adding Elana and possibly Joe to the same insurance as Kristy.

7. Board Comments:

8. Adjournment:

Kathie Butler made a motion to adjourn, Sandy Sporleder supported.
All ayes, motion passed. The meeting ended at 4:53 pm.

Respectfully submitted,
Becky Borglin