



33 N. Thompson St
New Buffalo, MI 49117
269-469-2933

May 13, 2025

1. Call to Order-Roll Call

President Kathie Butler called the meeting to order at 4:15.

Present: Kathie Butler, Mary Donnelly, Peter Sagala, Nancy Mrozek, Sandy Sporleder, Sarah Biggs, and Breckie Church.

Absent: Ariann Lawhorn and Becky Borglin.

2. Approval of the Agenda

Peter Sagala moved to approve the May agenda, seconded by Mary Donnelly All ayes, motion carried.

3. Approval of the April minutes

Motion made by Nancy Mrozek to approve the April minutes, seconded by Sandy Sporleder. All ayes, motion carried.

4. Treasurer's Report

Peter said everything looked good in the financials. Julie updated the budget vs. actual report and explained the changes to the board. The new format is from QuickBooks online.

Sandy Sporleder made a motion to approve the April Treasurer's report, Breckie Church seconded. All ayes, motion carried.

5. Privilege of the Audience:

6. Business:

Library Update

- There were more HVAC repairs and updates to the control board.
- Julie and the Board reviewed the procedure for the bulletin board in the lobby. Board members will send their ideas to Julie and she will draft a policy for the June meeting.
- The Board also discussed Pokagon Room reservations and will update the policy in June
- Julie said they will have a demo with Bibliotheca for an inventory wand on Monday. She thinks this could be a great asset for the staff.
- Julie moved the library books to QuickBooks Online. Heather will come help set up payroll.



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7. Board Comments: Kathie Butler informed the Board that the City of New Buffalo intends to move to paid parking. This will impact our parking lot as well as Barney's. Kathie will check into getting parking lot signs made.

8. Adjournment:

Sandy made a motion to adjourn, Peter supported.
All ayes, motion passed. The meeting ended at 5:00 pm.

Respectfully submitted,
Julie Grynowich